



## HG CARES Grants for Individuals Guidelines

### About the Grant

*HG CARES Grants for Individuals* support Guam-based public humanities scholars, and recognized traditional teachers and cultural experts experiencing financial hardship due to the COVID-19 pandemic.

Potential grantees may apply for up to \$5,000 in relief funds. These funds do not require a match.

*HG CARES Grants for Individuals* is a new grant opportunity in Humanities Guåhan's expanded CARES Act Emergency Relief Grant Program. This grant provides funding for humanities scholars and recognized cultural experts with planned public humanities work (educational programs, publicly engaged scholarship, and/or humanities content creation) for 2020.

Please apply to *HG CARES Grants for Cultural and Humanities Nonprofits* if you are primarily a cultural or humanities based nonprofit, and you're registered as a 501(c)(3) with the Government of Guam, the U.S. government, or both.

Please apply to *HG CARES Grants for Other Nonprofits* if you are a Guam-based nonprofit registered with the Government of Guam, the U.S. government, or both, with planned cultural or humanities education programs for 2020.

The CARES Act Emergency Relief Grant Program is funded through the \$2.2 trillion Coronavirus Aid, Relief, and Economic Security (CARES) Act passed on March 27, 2020. The [National Endowment for the Humanities received \\$75 million in CARES Act funding](#) to assist cultural institutions affected by the coronavirus. The NEH distributed 40% of this funding to 56 state and territorial humanities councils, including Humanities Guåhan, to support local public humanities programs.

Scholars, recognized traditional teachers and cultural experts with limited resources or limited access to support, as well as those who serve underserved communities, are encouraged to apply.

Eligible individuals may apply online at <http://humanitiesguahan.submittable.com/>, by choosing *HG CARES Grants for Individuals* from the options available. We recommend that you use a computer, rather than a mobile device, to complete the Submittable application.

Applications will be reviewed by a panel at regular intervals and will be considered based on need and merit. We will review submissions and notify applicants as expeditiously as possible. We will continue accepting applications until October 1, 2020 or until grant funds are no longer available, whichever date is earlier. Due to limited funds, we may not be able to fund all eligible applicants.

## HG CARES Grants For Individuals Who is Eligible?

This grant opportunity is for Guam-based public humanities scholars, and recognized traditional teachers and cultural experts.

Individuals who are eligible for this grant opportunity must be able to demonstrate:

- Guam residency for at least two years
- For humanities scholars: a master's degree or above in a humanities field
- For traditional teachers and cultural experts: wide recognition in the community for their expertise (i.e. through CAHA's Guam Masters Award program, etc.)
- A track record of work in the public humanities on Guam for at least a year prior to the pandemic (i.e. through public humanities or cultural programs, publicly engaged scholarship, and/or humanities content creation)
- A [W-9 Form](#) and Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN)
  - You will upload your W-9 on Submittable's secure platform. Learn more about Submittable's security certifications and features here: <https://www.submittable.com/security/>.
- The impact of the COVID-19 pandemic through either:
  - Economic hardship due to loss of income as a furloughed, laid-off, or independently self-employed humanities practitioner
  - Loss of programming opportunities and revenue sources, or unanticipated expenses incurred due to cancelled or modified programming or project activities (i.e. adapting in-person programming to virtual programming)

These funds may not be used for:

- Overlapping costs with other sources of grant relief or support
- Purchase of land or facilities, construction or renovation
- Partisan objectives or advocacy
- Projects solely focused on the arts (including the creation or performance of art; creative writing, autobiographies, memoirs, and creative nonfiction) and empirically based social science research or policy studies
  - We recommend seeking funding opportunities with [Guam CAHA](#)
- Prizes, awards, scholarships, grants

Individuals serving as Humanities Scholars, Project Directors, and in other roles for Humanities Guåhan grants, including HG CARES Grants, are eligible to apply, as long as there is no overlap in programs directly funded by this grant and other grants. If you are a current grantee with questions about this eligibility, please contact Bernice at Humanities Guåhan at [bsantiago@humanitiesguahan.org](mailto:bsantiago@humanitiesguahan.org).

Those who are not eligible to apply include:

- Those who have been suspended or debarred by the federal government
- Those who are delinquent on federal debt

## HG CARES Grants For Individuals After Award Notification

If you are awarded funds and accept them, we will issue a check and mail it to the address given, or you may make an appointment to pick up the check from our office.

In accepting funds, you agree to submit interim and/or final grant reports to Humanities Guåhan online via the Submittable platform. We will ask for brief narrative and financial reports, as well as submission of communications material and collateral for programs and events you conduct that use CARES Act Emergency Relief funding from our grant program. Reports will be due 90 days after the award date for the grant. If you receive additional funds for relief in connection with your humanities work, we may ask you to provide information on these funds in final reports.

In accepting funds, you also agree to acknowledge Humanities Guåhan, National Endowment for the Humanities, and the CARES Act, and use HG and NEH logos, in written and promotional materials related to CARES Act grants and grant-funded programs.

### Contact

For more information about this grant opportunity or other Humanities Guåhan grant opportunities and programs, please contact Program Officer Bernice Santiago at [bsantiago@humanitiesguahan.org](mailto:bsantiago@humanitiesguahan.org) or 472-4462.